

## Community Care Foster Family Home Program

Aloha CCFFH Operators,

Below are updates and specific information about the CCFFH program that you need to be aware of. A copy of this newsletter can be found on our website using the link to the right. You are responsible for reading and adhering to the content.

### New Unannounced Visit Law

There is a new law that goes into full effect on July 1, 2019. It requires CTA to make at least one unannounced visit and one unannounced full inspection per year per home. This includes inspections for recertification. Unannounced visits may be conducted during or outside regular business hours. Annual inspections for recertification may be conducted during regular business hours or at intervals determined by the department/CTA.

Inspections and visits are to be conducted without notice. Therefore, you will not be made aware of any time frame or possible date of these visits. Should you not be at home and a household member or substitute caregiver is at home, the inspection survey or visit will be completed.

Primary Caregivers do not have to be at home. All household members and substitute caregivers should know where the CCFFH and Client records are stored. SCGs are supposed to act as primary caregivers when they are on duty and the PCG is absent from the home. Should no one be at home, CTA will return until the inspection or visit can be

New Unannounced Inspection and Visit Law  
Household Members  
Move Notices



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Our website address to find forms, information and helpful tools:

<http://comties.com/HIforms.html>

OHCA website for posted surveys

<http://health.hawaii.gov/ohca/inspection-reports/>

conducted. The law also requires CTA to make unannounced follow up visits, visits to confirm correction of deficiencies and to investigate complaints or suspicion of abuse and neglect, as applicable.

CCFFHs are supposed to be compliant with all rules and regulations 24/7/365.

In order to ensure that CTA will be compliant with the new law, CTA will begin making unannounced recertification inspections, as currently allowed under current HRS and HAR rules and regulation, beginning on May 1, 2019. This will be implemented to identify any issues that need to be resolved before July 1, 2019. You can read the Hawaii Revised Statute by going to

[https://www.capitol.hawaii.gov/hrscurrent/Vol06\\_Ch0321-0344/HRS0321/HRS\\_0321-0001\\_0009.htm](https://www.capitol.hawaii.gov/hrscurrent/Vol06_Ch0321-0344/HRS0321/HRS_0321-0001_0009.htm)

### **Household Members**

This is a reminder that household members CAN NOT be used as a caregiver for any reason other than an emergency evacuation. This means no household member can feed a client, help transfer a client, help reposition a client or otherwise provide any direct care services to any client for any length of time. An approved substitute caregiver is to be used whenever the primary caregiver is absent from the home, even for 5 minutes.

### **Move Notices**

CCFFHs must give CTA at least a two week written notice of their intent to move. A home may not move any clients into an unapproved home. CCFFHs should know of their intent to move ahead of time and to allow CTA time to schedule a move inspection. The new home must meet all physical requirements in order to be approved.


Mahalo,

Angel England, RN  
Operations Manager



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