


 Newsletter

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56

Community Care Foster Family Home Program

Aloha CCFFH Operators,

Below are updates and specific information about the CCFFH program that you need to be aware of. A copy of this newsletter can be found on our website using the link to the right. You are responsible for reading and adhering to the content.

Certification Fees

The Department of Health (DOH) Office of Health Care Assurance (OHCA) has some important information regarding your certification fees that we are sending to you.

You must follow the directions precisely

Please read the directions on the invoice fully before sending in your payment.

OHCA is receiving payments that are not valid. Please do not send personal checks. You also need to make sure you sign the valid payment method you do, for example when you send a cashier's check. If you send in an invalid payment, it will be returned to you and you risk having to respite clients if your certificate expires before a valid payment can be processed.

Certification Fees



Community Ties of America, Inc. provides licensure and certification on behalf of the State of Hawaii, Office of Health Care Assurance

Our website address to find forms, information and helpful tools:

<http://comties.com/HIforms.html>

OHCA website for posted surveys

<http://health.hawaii.gov/ohca/inspection-reports/>

Invoices for licensing/certification fees are being sent 60-90 days before your current license/certificate expires. This gives you plenty of time to pay your invoices since you are know they are coming and need to be paid.

Even though the due date is the day before your current certificate expires, please do NOT wait until that date to pay it.

If you do wait, you are at risk of having to respite your clients until the payment can be processed by both the OHCA and CTA in order to issue your certificate before it expires. CTA recommends paying your invoice with at least 30 days remaining on your current certificate to allow for processing of your payment and the processing of your new certificate.

Do not send in payment to the OHCA until you receive an invoice.

A reminder that renewal fees are \$100 and initial application fees are \$150.

Mahalo,

Angel England, RN
Operations Manager



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