

Invoices for licensing/certification fees are being sent 60-90 days before your current license/certificate expires. This gives you plenty of time to pay your invoices since you are know they are coming and need to be paid.

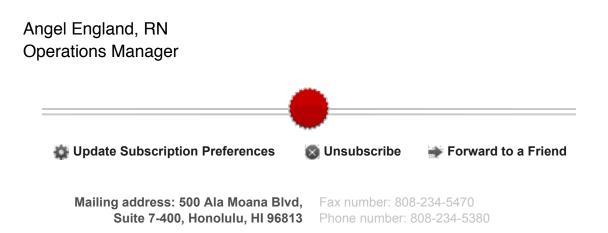
Even though the due date is the day before your current certificate expires, please do NOT wait until that date to pay it.

If you do wait, you are at risk of having to respite your clients until the payment can be processed by both the OHCA and CTA in order to issue your certificate before it expires. CTA recommends paying your invoice with at least 30 days remaining on your current certificate to allow for processing of your payment and the processing of your new certificate.

Do not send in payment to the OHCA until you receive an invoice.

A reminder that renewal fees are \$100 and initial application fees are \$150.

Mahalo,



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