



Newsletter

May 18, 2018

No

49

Community Care Foster Family Home Program

Aloha CCFFH Operators,

Below are updates and specific information about the CCFFH program that you need to be aware of. A copy of this newsletter can be found on our website using the link to the right. You are responsible for reading and adhering to the content.

Voicemails
Attachments
Current Forms
SCG Applications
CAPs

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ABOUT COMMUNITY TIES OF AMERICA, INC.

Voicemails

CTA's policy is to return phone calls by the next business day. If you do not leave a voicemail we cannot return your phone call. When leaving a voicemail please make sure to clearly state or spell your last name and leave a phone number.

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Our website address to find forms, information and helpful tools:

<http://comties.com/HIforms.html>

Attachments

When sending in applications, you MUST send in all required documents listed on the application or it will be considered incomplete and will not be processed. Please DO NOT send in ANY attachments that are not listed on the application. Never send CTA your social security card or number.

OHCA website for posted surveys

<http://health.hawaii.gov/ohca/inspection-reports/>

Current forms

Only current forms will be accepted for processing. You must get the current form directly from our website. Forms may be updated without prior notice so be sure to check CTA's website before submitting forms.

SCG applications and approvals

SCG applications should be submitted by fax. Only our fax number is listed on the application form. Approval forms will only be sent to the SCG applicant.

Corrective Action Plan forms and deadlines

Effective May 21, 2018, all homes must use the Corrective Action Plan form, found on our website, to respond to any deficiency listed on your Corrective Action Report. This is a fillable form that can be typed into. If you do not type the form, you must legibly print your responses and include all information as stated on the form including the date any deficiency was corrected.

Homes must meet the deadlines given by CTA compliance managers as stated on the report.

Mahalo,

Angel England, RN
Operations Manager



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