

**Instructor Qualification Tool**  
**Nurse Aide Training and Competency Evaluation Program (NATCEP)**

Objective: Determine whether a NATCEP meets State and Federal curriculum requirements.

The designated RN instructor and all other supplemental instructors, when employed by the NATCEP, must meet the following requirements.

Name of NATCEP: \_\_\_\_\_

RN Instructor			
Name of RN: _____	Met	Not Met	Comments
Possesses a Hawaii State RN license			
<b>RN Instructor Requirements</b>			
Has at least 2 years of nursing experience			
1 year of which in the provision of nursing facility services.			
Has completed a course in teaching adults or have experience in teaching adults or supervising nurses' aides.			
Supplemental Instructor Requirements:  All supplemental personnel, when employed by the NATCEP, must submit proof that they have at least one (1) year of experience in their fields and are currently licensed/certified in Hawaii to practice in their fields.  <u>Name and Title of Supplemental Instructor:</u>  _____			
Has 1 year of experience in appropriate field			
Possesses a Hawaii State license/certificate in field			

- RN instructor met requirements and was approved
- RN instructor did not meet requirements
  
- Supplemental instructor met requirements and was approved
- Supplemental instructor did not meet requirements

Reviewed by \_\_\_\_\_ Date Reviewed: \_\_\_\_\_